

Health Information Technology Commission
Meeting Minutes

Date: Thursday, December 7, 2006
1:30 – 4:30pm

Location: Soaring Eagle Casino & Resort
Three Fires Meeting Room
6800 Broadway
Mt. Pleasant, MI 48858

Commissioner Attendance:

Robin Cole (phone)	Mark Notman, Ph.D.	Teri Takai (phone)
Greg Forzley, M.D.	Janet Olszewski (absent)	Larry Wagenknecht, R.Ph.
Joseph Hohner	Robert Paul (phone)	Jeanne Strickland
Toshiki Masaki	Ganesh Reddy	
Robert McDonough	Tom Stevenson, D.O.	

Staff:

David McLaury – MDCH
Beth Nagel – MDCH
George Boersma - MDIT

Guests:

Kelly Coyle – MPH	Greg Baran – MI Pharmacists Assoc.
Dana Green – MPH	Lisa Pridnia – Thumb Rural Health Network
Susan Makela – Marquette General	Bob Stampfly – MSU
Pam Whitten – MSU	Tom McRae – MSU
Sally Davis – Marquette General	Marcus Cheatham - Ingham Co. Health Dept.
Rose Young – Marquette General	
David West – Deckerville Hospital	

Agenda:

- **Welcome**
 - Tom Stevenson provided a welcome to the Commissioners and guests.
- **Approval of 10-26-06 meeting minutes**
 - The minutes from the previous meeting were approved unanimously without any discussion
- **Commissioners Updates and Comments**
 - Each Commissioner introduced themselves and provided a brief update of the activities that they are involved in.

- **HIT Commission Website**
 - The HIT Commission website has been created within the MDCH website. The website contains a meeting schedule, approved meeting minutes, documents and links.
 - The website can be found at www.michigan.gov/mdch and a link to the HIT Commission is on the right hand side under “quick links” or can be accessed by clicking “Inside MDCH” on the left hand side of the page.
 - If Commissioners have changes or suggestions for the website, please let Beth Nagel know.
- **Conflict of Interest process and disclosure overview and discussion**
 - The Commission was presented a set of procedures and a form for disclosing conflicts of interest when deliberating or voting on an issue of the Commission.
 - The form will be sent electronically, and Commissioners will submit the form before the next Commission meeting on January 11th. At that time, all forms will be distributed to the Commission.
 - The procedures were passed by the Commission and adopted as the standard for disclosure.
- **Update on MiHIN Conduit to Care report status**
 - The MiHIN Conduit to Care report will be released on Monday, December 11th.
 - Commissioners will receive a hard copy of the report as well as an email with the press release on the day it is released.
 - An electronic version is also available at www.michigan.gov/mihin
 - The RFPs for regional HIEs and a Statewide Resource Center will also be released on Monday the 11th, at which time Commissioners will also receive an email with the link attached.
 - Commissioners are encouraged to share this information widely
 - MDCH and MDIT are planning regional meetings in January on the 16, 17 and 18th throughout the state. Commissioners are encouraged to attend and provide comments.
 - A list of meetings will be sent out to all Commissioners
- **Presentation of the HISPC project from Dana Green (MPHI)**
 - Dana Green from the Michigan Public Health Institute shared an overview, the current status and next steps of the Health Information Privacy and Security Collaboration (HISPC).
 - Commissioners requested a copy of the interim report and a copy of the scenarios.
 - The HISPC information will be posted on the HIT Commission website and the MiHIN website

- **Medical Trading Area Analysis Presentation from MSU**
 - Bob Stampfly and Tom McRae from the Michigan State University Institute for Health Care Studies presented a statewide Medical Trading Area Analysis using Medicaid paid claims, Fee for Service data.
 - The entire analysis is available on the HIT Commission website as well as the MiHIN website
 - The map used in the presentation will also be uploaded to the websites
- **Update and discussion on RFP development workgroup progress**
 - An update on the RFPs that will be issued from MDCH on Monday was provided to Commissioners.
 - Commissioners are encouraged to pass along information on the RFPs but should forward all questions on the RFP or specific information to the MDCH contact listed on the RFP.
 - Commissioners will need to assist in evaluating the proposals when they are returned in January and February. This will be decided at the next meeting.
- **Time for Public Comment**
 - Marcus Cheatham from the Ingham County Health Department commented on the progress of the Capital Area Health Alliance RHIO efforts.
- **Close of Meeting**
 - Commissioners requested a set of common talking points that they can use while promoting MiHIN, the RFPs and the HIT Commission.
 - Commissioners requested a common PowerPoint presentation to use, as well.
 - Commissioners requested to hear from Michigan's planning HIE efforts at a future meeting in order to better understand the needs of a regional HIE.
 - Commissioners requested that several presentations from the MDCH public health section be included in a future meeting, specifically the Michigan Disease Surveillance System, the Michigan Care Improvement Registry and the Health Alert Network.
 - The meeting closed at approximately 3:30pm.